

CUSTOMER FIRE DOOR CHECKLIST

WHAT IS A FIRE DOOR

A fire doorset is a specialist door, frame, seals and hardware that is pre-assembled and built to withstand direct exposure to fire for as long as possible. Fire doorsets are one of the primary lines of defense in fire protection, enabling buildings to compartmentalise and delay the spread of fire.

IDENTIFYING A FIRE DOOR

A JELD-WEN fire door will carry a unique label which will help provide traceability of the door. It is usually found on the top edge of the door and should never be removed. This unique label information can be entered into a database held on warringtonfire.com and you will be able to access the certificate and data sheet for that door, should you ever need it.



DID YOU KNOW?

Under new laws, 'Responsible Persons' (such as landlords, facilities managers, etc) now have additional responsibilities under the Fire Safety Regulations 2022. These apply to England only. They must now carry out **quarterly checks on fire doors** in multi-occupied residential buildings and checks (on a best endeavours basis) on all flat entrance doors **annually**.

In all multi-occupied residential buildings, the regulations require 'Responsible persons' to provide residents with fire safety instructions and information on the importance of fire doors.

If in doubt, check with your landlord or building owner!

DO NOT MODIFY YOUR FIRE DOORSET

All the fire doorset and components (including door leaf, frame, seals, glass, and ironmongery etc) have been manufactured, assembled, accredited and tested by JELD-WEN as one complete unit to ensure compliance. If any parts are modified outside of this process, it may affect the fire door's performance and invalidate its certification.

If you notice faulty parts, please report these to your landlord or building owner.

THE JELD-WEN CHECKLIST FOR RESIDENTS*

The checklist serves as a guide for general fire door checks and maintenance:



Fire doors only work when they are closed, ensure your fire doors are always closed



Check for any visible damage to the fire door



Check your fire doors have working door-closers and close at a safe speed



Ensure the fire doors close tightly against all edges and it locks properly



Ensure there are no obvious excessive gaps, the gap between the door and frame should be less than 4mm



Do not make any changes to your fire door such as hinges, intumescent seals, locks, or letter plates among others, if any of these needs to be replaced, contact your landlord or building owner immediately



Check for the traceability label on the fire door top edge, (this should not be removed)

*This is a guide for residents and does not substitute regular, thorough inspections by trained personnel.